

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: LR Kimball & Associates
 Region/Locality: Blue Ridge
 Period: October, 2003

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
Active Tasks					
PSAP Strategic Planning					
<i>Blue Ridge Monthly Meeting</i>	<i>Region</i>			8	
<i>Reviewed current deployment/met w/new Adm</i>	<i>Craig</i>			8	<i>Identified future progression/target dates</i>
WSP/LEC Contact Coordination & Assistance					
<i>Facilitated PH2 Triton PCS testing</i>	<i>Danville</i>			16	<i>Not Deployed due to inconsistent results</i>
<i>Facillitated PH1 Triton PCS testing</i>	<i>Franklin</i>			10	<i>Retested - Not deployed</i>
<i>Spot Tested various carriers for correct PH1</i>	<i>Danville</i>			4	
<i>Facilitated PH2 Alltet Testing</i>	<i>Danville</i>			12	
<i>Facillitated PH1 T-Mobile testing</i>	<i>Franklin</i>			6	<i>Not Deployed due to trunking problems</i>
<i>Followed up T-Mobile and Triton PCS</i>	<i>Frank/Dan</i>			6	<i>To correct problems and prepare for retest</i>
<i>Followed up w/Sprint regarding trunking</i>	<i>Franklin</i>			4	<i>Also database issues</i>
<i>Worked w/ TCS for database</i>	<i>Floyd</i>			4	
<i>Prepared PH 0 Deployment</i>	<i>Craig</i>			4	<i>Working w/TDS</i>
<i>Finalized Sprint PCS PH1 Retest</i>	<i>Franklin</i>			3	<i>Prepare for PH2 Deployment</i>
CPE Assessment & Assistance					
<i>Finalized analysis conducted meeting</i>	<i>Floyd</i>			16	<i>involved Telecom Specialist -</i>
<i>Prepared screen display shots of CPE's</i>	<i>Region</i>			8	<i>for incursion in training sessions</i>
Map, CAD, GeoFile Assessment & Assistance					
<i>Demos, review, analysis</i>	<i>Patrick</i>			20	<i>involved GIS Specialist</i>
<i>Worked with mapping vendor</i>	<i>Floyd</i>			8	<i>finalize requirements/costs/administration</i>
<i>Followed up with Vendors/secuing pricing</i>	<i>Patrick</i>			8	
<i>Followed up for finalization of GIS/CAD vendor</i>	<i>Vinton</i>			6	

Cost Recovery, True Up Assistance					
<i>Finalized remaining True-up</i>	<i>Floyd</i>			<i>2</i>	<i>Had been awaiting information from Citizens</i>
Training Assistance					
<i>Provided PH 1 & PH 2 dispatch training</i>	<i>Danville</i>			<i>10</i>	<i>2 on site sessions w/telecom specialist</i>
Installation Oversight					
Project Reporting & Status Review					
<i>Complied weekly status reports and Regional info</i>	<i>Region</i>			<i>7.75</i>	
<i>Monthly Reports</i>	<i>Region</i>			<i>8</i>	
Cutover Planning & Assistance					
<i>Deployment of Nextel Partners</i>	<i>Davville</i>			<i>8</i>	
<i>Deployment of Alltell Ph2</i>	<i>Danville</i>			<i>8</i>	
<i>Total Authorized Hours</i>					
<i>Total Hours This Reporting Period</i>				194.75	
Completed Tasks					
<i>GIS Vendor Demo</i>					<i>Patrick</i>
<i>Deployed Nextel Partners PII</i>					<i>Danville</i>
<i>Deployed Alltell PII</i>					<i>Danville</i>
<i>Finalized selection of CPE vendor</i>					<i>Floyd</i>
Issues of Importance					
Issue	Actions Proposed to Resolve Issue				Comments
<i>Retest Triton PCS in Davville</i>					
<i>Review border sties Pitt/Danville for Nextel</i>					
<i>Retest Trtion PCS in Franklin</i>					
<i>Retest T-Mobile in Franklin</i>					
<i>Retest Sprint PCS PH1 and Test PH2</i>					<i>Franklin</i>